



CITY OF HOUSTON
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Subject: Letter of Clarification No. 1
Beverages, Electrolyte Replenishment for Various Departments

Reference: Invitation to Bid (ITB) No.: S65-S25820

To All Prospective Bidders

This Letter of Clarification is issued for the following reason:

- To answer the following questions:

1. Question: *"The Hydrex stock that I now have is in a 13.5 gram dry form powder in a 6 inch in length stick pack so individuals can just open and add anywhere in the field to 8-16 ounces of water in a water bottle that they carry. They can just add shake and drink. Hydrex packet fulfills all the RDA nutritional requirements you are looking for. Does this fit your packaging requirements?"*

Answer: *"The Bid Form's material description for Item #1 requires that each 8.5 ounce package makes 1 gallon of beverage. The material description for Item #2 requires that each package makes 2.5 gallons of beverage."*

2. Question: *"Can a bid be put in if Hydrex stock is not sufficient and my lab needs to produce more formula to meet your requirements which can be easily done?"*

Answer: *"There is no requirement that any specific quantity be on hand, before submitting a bid. The requirement is that once the solicitation is awarded, the supplier must be able to provide the powder in the requested quantities."*

3. Question: *"And as per question 2 if so what is the lead time the city of Houston would need for me to produce Hydrex for you?"*

Answer: *"Section C, 11.0 Deliveries states that deliveries are required within five (5) business days, after receipt of a duly signed and approved Purchase Order."*

4. Question: *"Energenx has only one flavor at the moment. Hydrex is in a Lemon/Lime flavor. Your requirements looks like you are looking for five flavors is this correct? Is one flavor sufficient?"*

Answer: *"Section B, 4.0 Availability of Flavors states the supplier shall furnish at least five flavored beverages. Anything less than five is not acceptable."*

5. Question: *"Hydrex is packaged in a 6 inch long stick pack for convenience of use especially for troops in the field or city workers in the field but we can produce in larger packages if needed. Is this size packet sufficient for your needs or do you need a different packaging option."*

Answer: *"See Answer to Question #1."*

6. Question: *"Can I still bid on the electrolyte contract with the idea that I can produce the product for the city of Houston within a specific time frame?"*

Answer: *"That is a business decision."*

This Letter of Clarification will be considered part of the solicitation referenced on the first page of this document. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s).

Furthermore, it is the responsibility of each BIDDER to obtain any previous Letter(s) of Clarification associated with this solicitation.



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DRH: cg

cc: PWE; SMW; HPD; HAS, HHD; FMD; File